

THE TERMS + *Conditions*

1. PERSONAL PROPERTY

- 1.1 Harry's on Grenfell will take all necessary care, but accepts no responsibility for damage or loss of merchandise/goods left at the venue prior, during or after functions/seminars.

2. SECURITY

- 2.1 In the interest of guests, licenced security is required for functions in excess of 80 attendees. The number of security operatives will be at the discretion of management, or at a ratio of 1 security guard per 80 persons.

3. DAMAGE TO THE HOTEL

- 3.1 The Organiser / Organisation is / are financially responsible for any damage, breakage or excessive cleaning that is deemed a direct result of your function and guests.

4. LIQUOR LICENSING ACT

- 4.1 Management and staff will abide by all conditions set down in the Liquor Licencing Act.

5. PRICES AND PAYMENTS

- 5.1 All pricing is inclusive of Goods & Services Tax (GST).
5.2 \$1,000 deposit is required to confirm your booking.
5.3 50% of your total bill is required to be paid at least fourteen days prior to your event.
5.4 Final payment must be paid at the conclusion of your event.

PLEASE COMPLETE, REMOVE AND RETURN THIS BOOKING FORM

NAME

PHONE

EMAIL

EVENT DATE

EVENT TIME

APPROX. # OF GUESTS

I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS

SIGNED

DATE

Drinks

PACKAGE SELECTION

DURATION

COMMENCEMENT CONCLUSION

Food

CANAPES #1 #2

#3 #4

#5 #6

ALL

ENTREE #1

ALTERNATE DROP #2

#3

MAIN #1

ALTERNATE DROP #2

#3

DESSERT #1

ALTERNATE DROP #2

#3

WEDDING CAKE AS DESSERT



Extras

DECOR

- LIGHTING
- PHOTO BOOTH #1
- PHOTO BOOTH #2
- CAMERAS
- LOLLY BAR
- CHOCOLATE FOUNTAIN
- FLORAL LETTERS
- FLOWER WALL
- HELIUM BALLOONS
- WISHING WELL
- TEA LIGHT CANDLES
- GUEST BOOK + PEN

DETAILS

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ENTERTAINMENT

- ACOUSTIC
- JAZZ
- ORCHESTRAL
- JUKEBOX

DETAILS

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STATIONERY

- PLACE CARDS
- TABLE NUMBERS
- MENUS
- SEATING PLAN
- INVITATIONS
- SAVE THE DATE CARDS

DETAILS

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SERVICES

- PHOTOGRAPHER
- VIDEOGRAPHER
- CAKE - 3 TIER
- CUPCAKES
- REHEARSAL DINNER

DETAILS

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TABLE

- BOX WOOD WREATH
- CENTREPIECE
- BOUQUETS
- FLORAL TABLE RUNNER
- LINEN
- CHAIR COVERS
- BONBONNIERE
- RUSTIC
- GLAMOROUS
- MODERN

DETAILS

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